



Veena Memorial College of Education

Village- Padewa, Post- Rampur Dhawai, District- Karauli (Rajasthan) 322241

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Governed By:
Veena Memorial
SSEEWA Society,
Karauli (RAJ)

S. No. :

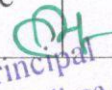
Date:

Action Taken Report IQAC


1st Meeting 05/08/2023

As on: 30 June 2024

S. No	Agenda	Decision	Action Taken
1	Regarding Previous Meeting Approval	Minutes of the previous IQAC meeting are approved	Verified
2	Regarding Recomposed of IQAC	IQAC composition is re-organized for the remain session 2023-24 with nomination of Chairperson Dr. Manoj Kumar Sharma and some IQAC member in IQAC meeting.	Done
3	Regarding Academic and Activities Calendar	Academic and Activities Calendar for session 2023-24 will be prepared immediately	Done
4	Regarding Setting up Planning committee for new session.	<ul style="list-style-type: none">• Admission committee to be framed to ensure smooth and effective progress of the admission process and to verify the previous prospectus.• Academic Committee has to prepare academic calendar and action plan of the session 2023-24 and plan for orientation programme	Done
5	Regarding Orientation Programme	An orientation Programme for Students should be organise in the month of august 2023 to enhance the confidence of new admitted students and help them to adapt to the Institution environment	Done
6	Regarding Social Awareness Program and other Social works	Social Awareness program and other Social product works will be conduct by IQAC in local area at time to time	Done


Principal
Veena Memorial College of Education
Padewa, Distt. Karauli-322241 (Raj.)

S. No	Agenda	Decision	Action Taken
7	Regarding Website Updation	Website should be updated to provide all the essential information's of the	Done
8	Regarding Sports and Cultural Activities	Sports and Cultural activities will be organized each month on timely	Done
9	Regarding Research Paper Published	The Principal and each faculty member should publish their two research paper before the end of session 2023-24.	Done


Principal
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