



Veena Memorial College of Education

Village- Padewa, Post- Rampur Dhawai, District- Karauli (Rajasthan) 322241

Tele/Fax: 07464- 221999 Mobile: 9928054004, 9928054009

Email: vmcekarauli@gmail.com, website: www.vmcekarauli.org

S.No

Date

IQAC Minutes of the Meeting Date : 05/08/2023

The Meeting of IQAC Was held on 05/08/2023 at 2.00 PM in Staff Room

The following members were present:-

S.No.	Designation	Name of Person	
1	Chairperson	Dr. Manoj Kumar Sharma	
2	Coordinator	Mr. Yashwant Parashar	
3	Teacher's Representative	Mr. Jagdish Prasad Sharma	
4		Mr. Manendra Kumar Lahakodia	
5		Mr. Manoj Kumar Sharma	
6		Dr. Vivek Mishra	
7		Dr. Shivam Saxena	
8		Mr. Mahesh Chand Jatav	
9		Smt. Radha Kashyap	
10		Management Nominee	Mr. Vijay Singh
11		Administrative officer	Mr. Suresh Chand Sharma
12	Local Society Representative	Mr. Hemendra Kumar	
13	Industrialist	Mr. Dileep Tiwari	
14	Student Nominee	Mr. Suresh Singh Gurjar	
15	Student Nominee	Miss Poonam Sharma	
16	Alumni Nominee	Mr. Kanhaiya Mali	

Chairperson Dr. Manoj Kumar Sharma welcomed to all the members of IQAC

The coordinator read out the minutes of the previous IQAC meeting held on 28/04/2023 the minutes of the previous meeting were confirmed

Jam 05/08/2023

Coordinator(IQAC)

Veena Memorial College of Education

Village- Padewa, Post- Rampur Dhawai, District- Karauli-322241

Principal 05/08/23

Veena Memorial College of Education

Padewa, Distt. Karauli-322241(Raj)



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The agenda of IQAC Meeting is following as on:-

Agenda – 1: Regarding Previous Meeting Approval

- Minutes of the previous IQAC meeting are approved.

Agenda -2: Regarding Recomposed of IQAC

- IQAC composition is re-organized for the remain session 2023-24 with nomination of Chairperson Dr. Manoj Kumar Sharma and some IQAC member in IQAC meeting.

Agenda -3: Regarding Academic and Activities Calendar

- Academic and Activities Calendar for session 2023-24 will be prepared immediately.

Agenda -4: Regarding Setting up Planning committee for new session.

- Admission committee to be framed to ensure smooth and effective progress of the admission process and to verify the previous prospectus.
- Academic Committee has to prepare academic calendar and action plan of the session 2023-24 and plan for orientation programme

Agenda -5: Regarding Orientation Programme.

- An orientation Programme for Students should be organise in the month of august 2023 to enhance the confidence of new admitted students and help them to adapt to the Institution environment

Agenda -6: Regarding Social Awareness Program and other Social works

- Social Awareness program and other Social product works will be conduct by IQAC in local area at time to time.

Agenda -7: Regarding Website Updation.

- Website should be updated to provide all the essential information's of the

Agenda -8: Regarding Sports and Cultural Activities

- Sports and Cultural activities will be organized each month on timely

Agenda -9: Regarding Research Paper Published

- The Principal and each faculty member should publish their two research paper before the end of session 2023-24.

The meeting ended with a vote of thanks to the chair.

Jas
05/08/2023

Coordinator(IQAC)

Veena Memorial College of Education

Kailadevi Road, Padewa, Karauli-322241

Principal 05/08/23

Veena Memorial College of Education

Padewa, Distt. Karauli-322241(Raj.)