



Veena Memorial College of Education

Village- Padewa, Post- Rampur Dhawai, District- Karauli (Rajasthan) 322241

Tele/Fax: 07464- 221999 Mobile: 9928054004, 9928054009

Email: vmcekarauli@gmail.com, website: www.vmcekarauli.org

S.No

Date

IQAC Minutes of the Meeting Date : 07/11/2023

The Meeting of IQAC Was held on 07/11/2023 at 3.00 PM in Staff Room

The following members were present:-

S.No.	Designation	Name of Person	
1	Chairperson	Dr. Manoj Kumar Sharma	
2	Coordinator	Mr. Yashwant Parashar	
3	Teacher's Representative	Mr. Jagdish Prasad Sharma	
4		Mr. Manendra Kumar Lahakodia	
5		Mr. Manoj Kumar Sharma	
6		Dr. Vivek Mishra	
7		Dr. Shivam Saxena	
8		Mr. Mahesh Chand Jataw	
9		Smt. Radha Kashyap	
10		Management Nominee	Mr. Vijay Singh
11		Administrative officer	Mr. Suresh Chand Sharma
12	Local Society Representative	Mr. Hemendra Kumar	
13	Industrialist	Mr. Dileep Tiwari	
14	Student Nominee	Mr. Suresh Singh Gurjar	
15	Student Nominee	Miss Poonam Sharma	

Chairperson Dr. Manoj Kumar Sharma welcomed to all the members of IQAC

The coordinator read out the minutes of the previous IQAC meeting held on 05/08/2023 the minutes of the previous meeting were confirmed

Jam
07/11/2023
Coordinator (IQAC)
Veena Memorial College of Education
Kailadevi Road, Veena, Karauli-322241

Om
07/11/2023
Principal
Veena Memorial College of Education
Padewa, Distt. Karauli-322241(Rai.)



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The agenda of IQAC Meeting is following as on:-

Agenda -1: Regarding Previous Meeting Approval

- Minutes of the previous IQAC meeting are approved

Agenda -2: Regarding Pre internship workshop

- The pre internship workshop will be held on November 2023.

Agenda -3: Regarding Self Study Course

- Self Study Course are organized month of November-December, 2023

Agenda -4: Regarding Micro Teaching Programme.

- The Micro teaching Programme for Students should be organize in the month of January 2024 enhance the confidence of new admitted students and help them to adapt to the teaching skill development

Agenda -5: Regarding Assignment work for students.

- All subject teachers allotted assignment work for according to syllabus of UOK

Agenda -6: Regarding Internal Examinations.

- The internal examination conduct in December 2023

Agenda -7: Regarding Purchase Equipments for Library

- Decision was taken in IQAC meeting with sanction of all members as to purchase library books and other equipments for psycho lab, science lab and other labs.

The meeting ended with a vote of thanks to the chair.

Jan.
Coordinator IQAC
07/11/2023

Veena Memorial College of Education
Kajladevi Road, Padewa, Karauli-322241

07/11/2023
Principal

Veena Memorial College of Education
Padewa, Distt. Karauli-322241(Raj.)